

# **WARSAW VOLUNTEER MISSION**

**Financial Report for the period  
1st of January till the 31<sup>st</sup> of December  
2016**

**Warsaw, 2<sup>nd</sup> of March 2017**

## **Table of Contents**

|   |   |
|---|---|
| General Information.....  | 3 |
| 1.    Information about the Foundation .....  | 3 |
| 2.    The format and basis of drawing up the financial report .....   | 3 |
| 3.    The accounting principles - the methods used to value assets and<br>liabilities, measurement of financial result..... | 4 |
| Balance.....  | 6 |
| Profit and Loss Account – Calculation Variant.....  | 7 |
| Supplementary information to the balance sheet .....  | 7 |

## General Information

### 1. Information about the Foundation

- a) Name of Foundation: **Warsaw Volunteer Mission**
- b) Office: 05-500 Piaseczno, ul. Elizy Orzeszkowej 39
- c) Establishment of Foundation: Notarial Act of 10 August 2004.
- d) The Foundation is registered under the KRS number 0000220615. The entry was issued by the District Court in Warsaw - XIV Division of the National Court Register on 29 October 2004.
- e) Tax Identification Number (NIP): 522-274-88-59
- f) National Business Registry Number (REGON): 015860596
- g) Subject of activity:  
Public benefit activity in the following areas:
  - Providing financial, organizational and educational assistance, including charity activity for the benefit of people who are indigent, unemployed and in need.
  - Preserving ethical and moral patterns of behavior in the society by propagating Christian values and culture.
- h) The Foundation was established for an indefinite period
- i) The financial data contained in this report:
  - Current period: 1st of January 2016 – 31 December 2016
  - Comparable data: 1st of January 2015 – 31 of January 2015
- j) During the period of the financial year the Members of the Management Board were:
  - Michael Gerald Murphy – President of the Board
  - Kristina Murphy – Vice President of the Board

The financial report has been prepared with the assumption of the Foundation's ongoing activity for at least 12 consecutive months after the balance sheet date, i.e. 31 December 2016; we are not aware of any circumstances that would indicate a serious threat to the activity of our Foundation.

### 2. The format and basis of drawing up the financial report

The financial report has been prepared in accordance with the Accounting Act from the 29<sup>th</sup> of September 1994 (Journal of Laws from 2013. Pos.330, as amended), hereinafter referred to as "the Act".

The Foundation keeps records of expenses according to type and function, and prepares the profit and loss account in the calculation variant.

The figures in the financial report are presented in Polish zloty.

The report has been drawn up using the following simplifications for micro entities in accordance with the Act:

- a) Art. 7 paragraph. 2a - The Foundation resigns from keeping the precautionary principle in the valuation of assets and liabilities
- b) Art. 48a paragraph. 3 - The Foundation does not prepare a statement of changes in equity
- c) Art. 48b paragraph. 4 - The Foundation does not prepare a cash flow statement

### **3. The accounting principles - the methods used to value assets and liabilities, measurement of financial result**

#### **a) Material Fixed Assets and Intangible Assets**

Material fixed assets and non-material assets are valued at the cost of purchase, decreased by accumulated amortization and any impairment.

The purchase price of the asset is increased by the cost of improvements, consisting of the reconstruction, modernization, and expansion, causing the value in use of the asset at the end of improvements to exceed the value when purchased.

When destined for cancellation, withdrawal from usage, or other reasons that cause impairment of the material fixed asset or intangible asset, they are revaluated and the decrease in value is recorded in other operating expenses.

Depreciation is calculated using the straight-line method. In determining the depreciation period and the annual depreciation rate, the period of economic usefulness of the tangible and intangible assets is taken into account. The appropriateness of the periods and amortization rates are periodically reviewed.

The Foundation applies depreciation rates in accordance with the Legal Entity Income Tax law.

Assets with an initial value below PLN 3,500.00 are once written off as an expense in the month of use.

Assets under construction are valued at the total costs directly attributable to the acquisition, net of write-offs for impairment.

Assets under construction are not depreciated until they are completed and put into use.

#### **b) Investments**

Investments include assets acquired to achieve economic benefits arising from the increase in the value of these assets, obtaining interest income from them, dividends (shares in profits) or other benefits, including from commercial transactions, and in particular financial assets, as well as the properties and intangible assets that are not used by the Foundation, but were acquired in order to achieve these benefits.

#### **c) Receivables**

Receivables are valued according to the amount of the due payment.

#### **d) Inventory of Material Current Assets**

The value of inventories is determined based on the purchase price, while decreases are measured using the first in, first out method.

#### **e) Cash and Cash Equivalents**

Cash in the bank and in hand is recorded at the nominal value.

#### **f) Prepayments**

Prepayments are made for costs relating to future reporting periods.

Accrued expenses – n/a

**g) Shareholders' equity/ own funds**

The statutory fund is disclosed in the amount specified in the contract and the court register. Declared, but unpaid capital contributions are recognized as outstanding share capital contributions.

**h) Provisions for liabilities**

The Foundation does not make any provisions in accordance with the simplifications for micro units provided for in the Act (art. 7 paragraph. 2a).

**i) Liabilities**

Liabilities are recorded according to the amount of the due payment.

**Balance**

| <b>ASSETS</b>       |   |                   |                                      |
|---------------------|---|-------------------|--------------------------------------|
|                     | <b>(in złoty)</b>                         |                   | <b>Na dzień 31 grudnia 2015 roku</b> |
| <b>A.</b>           | <b>Fixed assets, including:</b>           | <b>43 997,92</b>  | <b>64 760,49</b>                     |
| -                   | Material fixed assets                     | 43 997,92         | 64 760,49                            |
| <b>B.</b>           | <b>Current assets, including:</b>         | <b>350 287,53</b> | <b>151 995,16</b>                    |
| -                   | Inventory of material current assets      | 0,00              | 0,00                                 |
| -                   | Short-term receivables                    | 0,70              | 1 178,84                             |
| -                   | Short-term investments                    | 349 231,29        | 148 315,17                           |
| -                   | Short-term prepayments                    | 1 055,54          | 2 501,15                             |
| <b>C.</b>           | <b>Due payments to the statutory fund</b> | <b>0,00</b>       | <b>0,00</b>                          |
| <b>D.</b>           | <b>Own shares</b>                         | <b>0,00</b>       | <b>0,00</b>                          |
| <b>Total Assets</b> |   | <b>394 285,45</b> | <b>216 755,65</b>                    |

| <b>LIABILITIES</b>       |   |                                      |                                      |
|--------------------------|---|--------------------------------------|--------------------------------------|
|                          | <b>(in złoty)</b>   | <b>31<sup>st</sup> December 2016</b> | <b>31<sup>st</sup> December 2015</b> |
| <b>A.</b>                | <b>Shareholders' equity/own funds, including:</b>             | <b>384 891,84</b>                    | <b>210 523,80</b>                    |
| -                        | statutory Fund  | 1 000,00                             | 1 000,00                             |
| -                        | net financial result for the year                             | 383 891,84                           | 209 523,80                           |
| <b>B.</b>                | <b>Liabilities and provisions for liabilities, including:</b> | <b>9 393,61</b>                      | <b>6 231,85</b>                      |
| -                        | short-term liabilities  | 9 393,61                             | 6 231,85                             |
| -                        | provisions for liabilities                                    | 0,00                                 | 0,00                                 |
| -                        | liabilities from loans and borrowings                         | 0,00                                 | 0,00                                 |
| <b>Total Liabilities</b> |   | <b>394 285,45</b>                    | <b>216 755,65</b>                    |

### Profit and Loss Account – Calculation Variant

| (in złoty) |   | Year ended on<br>31st of<br>December 2016 | Year ended on<br>31st of<br>December 2015 |
|------------|---|---|---|
| <b>A.</b>  | <b>Income from charter (statute) activity, including change in products</b> | <b>748 834,95</b>                         | <b>617 056,48</b>                         |
| <b>B.</b>  | <b>Cost of charter activity realization</b>                                 | <b>283 511,41</b>                         | <b>335 891,16</b>                         |
| <b>C.</b>  | <b>Administrative Costs</b>   | <b>81 431,70</b>                          | <b>77 580,43</b>                          |
| I.         | Depreciation  | 20 762,57                                 | 20 762,57                                 |
| II.        | Material and energy usage   | 9 000,40                                  | 7 728,99                                  |
| III.       | Salaries, social insurances, and other benefits                             | 32 390,16                                 | 27 067,00                                 |
| IV.        | Other Costs   | 19 278,57                                 | 22 021,87                                 |
| <b>D.</b>  | <b>Other income and profit, including revaluation of assets</b>             | <b>0,00</b>                               | <b>6 037,05</b>                           |
| <b>E.</b>  | <b>Other costs and losses, including revaluation of assets</b>              | <b>0,00</b>                               | <b>98,14</b>                              |
| <b>F.</b>  | <b>Income tax</b>   | <b>0,00</b>                               | <b>0,00</b>                               |
| <b>G.</b>  | <b>Total net financial result (A-B-C+D-E-F), including:</b>                 | <b>383 891,84</b>                         | <b>209 523,80</b>                         |
| I.         | Surplus of income over costs (positive value)                               | 383 891,84                                | 209 523,80                                |
| II.        | Surplus of costs over income (negative value)                               | 0,00                                      | 0,00                                      |

### Supplementary information to the balance sheet

- a) The total amount of financial obligations– n/a
- b) The amount of advances and loans granted to the members of the bodies of administration, management and supervision – n/a
- c) Equity shares (stocks) – n/a